

## SQL-POS Void , Exchange & Refund.

### To Void Bill:



Date	Time	Number	Pay by	Code	Amount	Description
04/10/2022	11:35AM	C2-2210/00002	CASH	300-D0001	85.00	DREAM VILL
04/10/2022	11:35AM	C2-2210/00001	CASH	300-D0001	85.00	DREAM VILL

Click to void bill, key in password to confirm. Voided bill is unable to revert.

### To Exchange items:

No	Product	Description	Qty	UOM	Price	Discount	Amount
X 1.	CCE/Black-Chair	Creative Curvy Modern Style Eames Chair (Black)	-1	UNIT	85.00		-85.00
X 2.	CCE/White-Chair	Creative Curvy Modern Style Eames Chair (White)	1	UNIT	85.00		85.00

Select or scan return item's barcode, change quantity to -1, select or scan exchange item's barcode, finish payment.

How to change quantity to: -1

1. After select return item, key shortcut code: \*-1

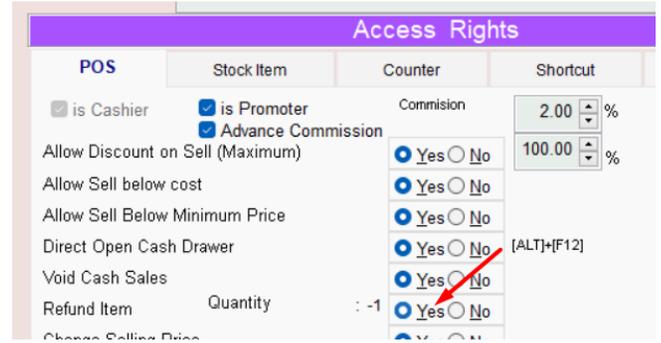


2. Click

Quantity: -1

OK Cancel

Please make sure the cashier has rights to access to refund.



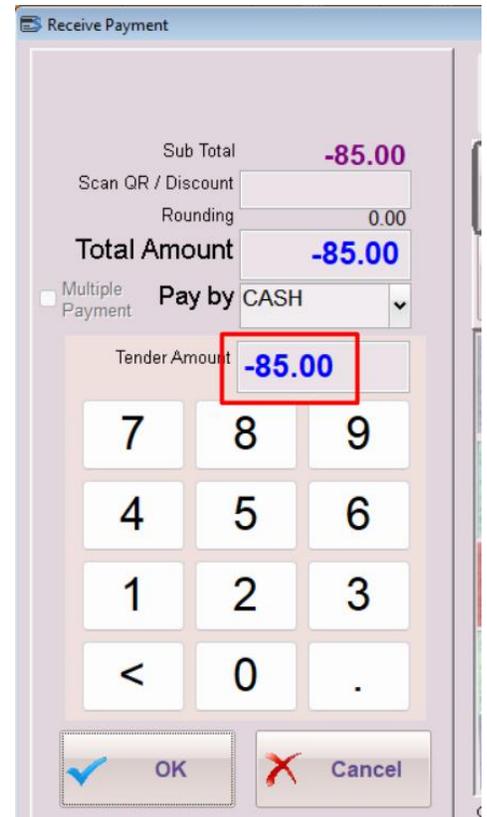
**To Refund:**

Select or scan return item's barcode, change quantity to -1.



Please key exact negative refund amount.

Note: for each bill posting method, negative bill post as Credit Note of SQL Account.





Find history bill to fill in refund items.

Void Bill

Date: 04/10/2022

Number: C2-2210/00002  Print Bill after void

Name include:

Attention:

Refer No.:   Voided Bill

Payment Type:

View Detail

Date	Time	Number	Pay by	Code	Amount	Name	Attention	Re
04/10/202	11:35AM	C2-2210/00002	CASH	300-D0001	85.00	DREAM VILLA FURNITL		
04/10/202	11:35AM	C2-2210/00001	CASH	300-D0001	85.00	DREAM VILLA FURNITL		

Total : **170.00**

Seq	Item Code	Description	Qty	Price	Disc	Amount
1.	CCE/Grey-Chair	Creative Curvy Modern Styl.	1	85.00		85.00